

Notice of Meeting

Overview and Scrutiny Management Commission

Tuesday, 26 February, 2013 at 6.30pm
in Council Chamber Council Offices
Market Street Newbury

Date of despatch of Agenda: Friday, 15 February 2013

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Elaine Walker on (01635) 519441
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WestBerkshire
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 26
February 2013 (continued)**

- To:** Councillors Brian Bedwell (Chairman), Dominic Boeck, Jeff Brooks (Vice-Chairman), Marcus Franks, Dave Goff, David Holtby, Mike Johnston, David Rendel, Tony Vickers, Virginia von Celsing, Quentin Webb and Emma Webster
- Substitutes:** Councillors Peter Argyle, Jeff Beck, Alan Macro, Gwen Mason, Graham Pask, Andrew Rowles, Julian Swift-Hook and Keith Woodhams

Agenda

Part I

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1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any),
2. **Minutes** 1 - 12
To approve as a correct record the Minutes of the meetings of the Commission held on 11 December 2012 and 4 February 2013.
3. **Declarations of Interest**
To receive any Declarations of Interest from Members.
4. **Actions from previous Minutes** 13 - 14
To receive an update on actions following the previous Commission meeting.
5. **West Berkshire Forward Plan March to June 2013** 15 - 26
Purpose: To advise the Commission of items to be considered by West Berkshire Council from March to June 2013 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.
6. **Overview and Scrutiny Management Commission Work Programme** 27 - 32
Purpose: To receive, agree and prioritise the work programme of the Commission, the Health Scrutiny Panel and the Resource Management Working Group.
7. **Items Called-in following the Executive on 14 February 2013**
To consider any items called-in by the requisite number of Members following the previous Executive meeting.
8. **Councillor Call for Action**
Purpose: To consider any items proposed for a Councillor Call for Action.



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February 2013 (continued)**

9. **Petitions**
Purpose: To consider any petitions requiring an Officer response.
10. **Key Accountable Measures and Activities 2012/13: Quarter Two Results** 33 - 50
Purpose: To scrutinise quarter two outturn against the key accountable measures and activities.
11. **Homelessness Mystery Shopper Report** 51 - 72
Purpose: To present to the Commission the findings of and response to a mystery shopper exercise conducted by the charity Shelter.
12. **Proposed review - Fire Service Response Times** 73 - 76
Purpose: To consider and agree the proposed terms of reference for reviewing the reported Fire Service response times.
13. **Housing Allocations Progress Report** 77 - 78
Purpose: To receive an update on the development of the Housing Allocations Policy
14. **Overview and Scrutiny Training** 79 - 80
Purpose: To propose that members of the Commission attend overview and scrutiny training.
15. **Health Scrutiny Panel** 81 - 82
Purpose: To provide an update on the work of the Health Scrutiny Panel.
16. **Resource Management Working Group** 83 - 86
Purpose: To provide an update on the work of the Resource Management Working Group.
17. **Scrutiny Recommendations Update** 87 - 94
Purpose: To provide the Commission with an update on the progress of recommendations resulting from scrutiny reviews.

Andy Day
Head of Strategic Support

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Moira Fraser on telephone (01635) 519045.

